
The Regents of the University of California

REQUEST FOR INFORMATION (PROP 56 GME GRANT PROGRAM/November 2020)

Request for Information

For

PROP 56 GME GRANT PROGRAM

Date Issued: November 17, 2020



Issued By: University of California

RFI Administrator: Tynysha Moseley
tmoseley@mednet.ucla.edu
University of California Health
10920 Wilshire Blvd., Suite 750
Los Angeles, CA 90095

Table of Contents

I. General information about this RFI	3
A. Purpose of this RFI	3
B. Background	3
C. Proposed Scope of Services	3
D. Issuing Office and Communication	4
E. Significant RFI Dates.....	5
F. Proposal Acceptance Period	5
G. Participating Locations.....	5
II. Instructions for RFI Response	5
A. RFI Response.....	5

I. General information about this RFI

A. Purpose of this RFI

The purpose of this Request for Information (“RFI”) is to solicit information from qualified business suppliers and manufacturers (“Bidders”) for the Proposition 56 GME Grant Program in accordance with the requirements defined in this RFI. The University of California (“UC Health”) may leverage the information, data, comments, or reactions obtained in this RFI as research for a future solicitation. This RFI does not constitute an Invitation for Bid, Request for Proposal, or Informal Request for Bid or Proposal and is not to be construed as a commitment by the University of California.

B. Background

In 2016, California voters passed Proposition 56 (Prop 56), the California Healthcare, Research & Prevention Tobacco Tax Act of 2016 to increase the tax on tobacco/tobacco products in order to reduce smoking and to provide funds to support health care programs and services, expand the number of health providers, and support research and prevention programs. Among other uses of the funds, Prop 56, provides \$40 million annually to the University of California to “sustain, retain, and expand” GME programs in California in order to increase the number of primary care (Internal Medicine, Family Medicine, Obstetrics/Gynecology, and Pediatrics) and emergency physicians in the state based on demonstrated workforce needs and priorities. UC Health is considering partnership for the purpose of administering and managing a statewide Graduate Medical Education (GME) grant program (known as the “CalMedForce Program”) created and funded by Prop 56.

C. PROPOSED SCOPE OF SERVICES

- Development/Management/Administration of Program
 - Develop policies and procedures for the program consistent with applicable law. Develop, adopt and implement the application eligibility criteria for grants funded by the program, the terms of the grant awards funded by the program and the administrative procedures for issuing a request for proposals to eligible participants, receiving and reviewing grant applications, scoring applications and recommending grant awards to be funded by the program
- Manage Pre-Award Services
 - Create call for applications, collect and review applications, analyze applications and create funding suggestions to advisory council and executive board. Submit application funding request to UC for final approval
 - Create and maintain contracts for all awardees
 - Develop RFPs to be directed to residency programs accredited by federally recognized accrediting organizations and located in California. Publish RFPs through written or other communications directed to all eligible applicants, respond to questions from applicants and potential applicants.
 - Develop and implement a proposal scoring system to evaluate proposals and administer the review and evaluation process of proposals
- Provide Pre-Funding Services

- Develop a template agreement for grants awarded under the program and negotiate and execute all grant agreements with recipients
- Provide Post-Award Grant Monitoring and Oversight Services
 - Monitor each grant recipient's compliance with award requirements including without limitation Proposition 56 and all applicable California laws and regulations, the grant agreement and other written guidelines to grant recipients
 - Review/approve periodic fiscal and progress reports submitted by grant recipient's
 - Conduct site visits and audits of grant recipients in order to monitor compliance with grant agreement requirements
 - Convene quarterly meetings with UC to discuss how the program is going and any ongoing issues that need to be worked through
 - Convene advisory council and executive board meetings
 - Maintain a website with resources for applicants, awardees and anyone interested in learning about the program
 - Submit a budget each year, which must be approved by UC. Per statute, no more than 5% of the appropriation (\$2M) can be used for administrative purposes

Overall Responsibility and Program Expectations

Vendor Responsibility:

- Administration of CalMedForce grant program, management of funds, tracking compliance with program requirements and program policies
- Creation of procedure and policy manual for applicants and awardees. Real-time written communication to UC of issues pertaining to the program. Solutions to issues and asking for UC approval
- Provide program and administrative staff to carry out programmatic and administrative activities related to the program
- Provide appropriate physical office space and associated office support for the program

Program Expectations:

- Jointly develop initiatives and programs to improve the quality, affordability and access to health care throughout California, including physician education and in particular, a Program to implement the provisions of Proposition 56 related to graduate medical education
- Increase the number of residency program graduates, who have received funding from CalMedForce program, remain in California and continue working with underserved individuals and populations

D. Issuing Office and Communication

This RFI, and any subsequent addenda to it, is issued by the Regents of the University of California on behalf of the University of California Health. University of California Health is the sole point of contact regarding all procurement and contractual matters relating to the requirements described in this RFI. University of California Health is the only office authorized to change, modify, or clarify the specifications or terms and conditions of this RFI.

All communications concerning this RFI should be addressed in email:

Tynysha Moseley
Project Management & Sourcing Coordinator
University of California Health
tmoseley@mednet.ucla.edu

E. Significant RFI Dates

	Date	Time	Location
RFI Issuance Date	Tuesday, November 17, 2020	1:00 PM	UCLA Procurement & Strategic Sourcing website www.purchasing.uclahealth.org
Bidder Submission of Proposals	Thursday, December 10, 2020	5:00 PM	Via Email to tmoseley@mednet.ucla.edu

**Note: All times are Pacific Standard.*

F. Proposal Acceptance Period

All Bids shall remain available for University acceptance for a period of 1 year following the submission date.

G. Participating Locations

This RFI covers University of California Health. Any awarded Contract(s) shall be extended to any future UC locations as they may be announced during the term of an awarded Contract.

II. Instructions for RFI Response

A. RFI Response

Bidders are required to send their proposals via email to Tynysha Moseley, tmoseley@mednet.ucla.edu.

In your proposal, please articulate:

- Bidder’s approach to executing such an engagement reflecting the requirements outlined in the RFI documents.
- Response needs to reflect the ability to meet the requirements listed above.

Proprietary Information

Any restrictions on the use of data contained in a RFI Response must be clearly stated in the response itself. Proprietary information submitted in response to this RFI will be handled in accordance with applicable University of California procurement regulations and the Public Records Act. All data and documentation become the property of the University.